



JERRY E. POWERS
Chief Probation Officer

**COUNTY OF LOS ANGELES
PROBATION DEPARTMENT**
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September 10, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

42 September 10, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL OF A CONTRACT WITH NEW ROADS SCHOOL TO PROVIDE ENHANCED
EDUCATION SERVICES TO JUVENILE PROBATIONERS AT CAMP GONZALES UNDER THE
YOUTHFUL OFFENDER BLOCK GRANT FOR THE COUNTY OF LOS ANGELES PROBATION
DEPARTMENT**

(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

Approval of a contract with New Roads School to provide enhanced education services to juvenile probationers at Camp Gonzales under the Youthful Offender Block Grant for the County of Los Angeles Probation Department.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and instruct the Chairman to sign the attached contract (Attachment I) with New Roads School to provide enhanced education services to juvenile probationers at Camp Gonzales for an initial contract amount not to exceed \$175,000 commencing on January 1, 2014 through June 30, 2014.
2. Delegate authority to the Chief Probation Officer to prepare and execute contract amendments to extend the contract term for up to four (4) additional 12-month periods, not to exceed an annual amount of \$350,000, each contingent on continued legislative funding and approval as to form by County Counsel.
3. Delegate authority to the Chief Probation Officer to prepare and execute amendments to the

contract for any decreases or increase not to exceed ten percent (10%) of the contract sum and/or one hundred eighty (180) days to the period of performance pursuant to the terms of the contract, upon approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to obtain approval of the attached contract (Attachment I) with New Roads School to provide enhanced education services to juvenile probationers at Camp Gonzales for the County of Los Angeles Probation Department (Probation). The objective of the contracted services is to expose and engage camp participants in enriched opportunities that result in educational and vocational pathways that ultimately lead to meaningful employment. This objective will be achieved through the following service modules: 1) Individualized Educational/Vocational Eligibility Assessment 2) Individualized Service Plan (ISP) 3) Implementing ISP and 4) Transition Planning.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the Countywide Strategic Plan, Goal #3 Integrated Services Delivery. Implementation of the recommendations will enable Probation to continue the coordination and collaboration of integrated services for probation youth and their families.

FISCAL IMPACT/FINANCING

For the initial term commencing January 1, 2014 through June 30, 2014, the cost for the contract is \$175,000. For the four (4) additional 12-month periods, the annual contract amount will not exceed \$350,000. This program is 100% of set by the Youthful Offender Block Grant. There is no net County cost (NCC).

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The initial term of this contract shall be effective January 1, 2014 through June 30, 2014. There is no departmental relations impact since this is not a Proposition A contract. Probation has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contract.

The contract contains the Board's required contract provisions, including those pertaining to consideration of qualified county employees targeted for layoffs, as well as qualified GAIN/GROW participants for employment openings, compliance with Jury Service Ordinance, Safely Surrendered Baby Law and the Child Support Program.

In accordance with the Chief Executive Office memorandum dated July 19, 2002, the proposed contractors have been instructed to register on WebVen.

The County will not request the contractors to perform services that exceed the Board approved contract amount, scope of work, and/or contract term. County Counsel has reviewed and approved the standardized contract as to form.

CONTRACTING PROCESS

To solicit for these services, a competitive Request for Proposals (RFP) process was utilized and issued on August 3, 2012. Through the solicitation and competitive negotiation process, approximately 738 letters were sent to service providers.

Advertisements were run in the Los Angeles Times, Eastern Group Publications, and Lynwood Journal. The solicitation information was also made available through the Internet on the County of Los Angeles Internal Services Department and Probation websites. As a result, twenty-five (25) contractors registered for the Mandatory Proposers' Conference and thirty-five (35) potential providers attended the conference.

Seven (7) proposals were received and evaluated using the initial screening "pass/fail" which was consistent with the Selection Process and Evaluation Criteria set forth in the RFP. The proposals submitted by 1) Fly Like an Eagle Outreach, Inc. 2) Let US! Inc. and 3) Total Education Solutions, did not pass the initial screening and did not proceed to the final evaluation process.

An evaluation committee was formed to evaluate the four (4) proposals that passed the initial screening process. Financial subject matter experts evaluated the financial/budget portions of the proposals. Evaluation committee members objectively evaluated the proposals submitted by the following proposers:

1. New Roads School
2. LA Works
3. Asian American Drug Abuse Program
4. Soledad Enrichment Action, Inc.

The proposals were rated and scored by the evaluation committee using a point system that covered: 1) proposer's qualifications, 2) proposer's approach to provide required services, and 3) proposer's quality control plan.

New Roads School received the highest overall rating. New Roads School submitted a responsive proposal that reflected a good understanding of the services to be provided. New School Roads outlined a quality plan and demonstrated they were experienced and capable of providing the required services. There were no protests received as part of this solicitation.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will enable Probation to continue providing enhanced education services at Camp Gonzalez.

The Honorable Board of Supervisors
9/10/2013
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Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jerry Powers", followed by a horizontal line.

JERRY E. POWERS
Chief Probation Officer

JEP:TH:DS:or

Enclosures

c: Executive Office/Clerk of the Board
County Counsel
Chief Executive Office